

Regional Psychogeriatric Program Tele-Neuropsychology Clinical Protocol

Organization:

Regional Mental Health Care, London

Service/Program/Clinic:

Regional Psychogeriatric Program
Tele-Neuropsychological Assessment
Wednesday and Thursday mornings

Consultant(s):

Dr. Lorraine McFadden

Protocol prepared by:

Julie Ridgewell, Regional Manager, OTN
Dr. Lorraine McFadden, Clinical
Neuropsychologist

Consulting Video System:

LON_SJHC_0398_RMH_06

Date protocol effective:

January 2013

Date protocol last reviewed:

7 January 2015

1.0 Overview

Dr. McFadden is a Clinical Neuropsychologist with the Regional Psychogeriatric Program (RPP) operating out of Parkwood Institute Mental Health Care Building, London. Dr. McFadden will receive referrals through the Regional Specialized Geriatric Services (SGS) and services all of LHIN 2 (South West LHIN). Appointments may be 90 minutes or up to 3 or 4 hours depending on the nature of the assessment. Feedback appointments may also be scheduled as initiated by Dr. McFadden.

Inclusion Criteria

- Southwest LHIN catchment area
- Known or suspected disorders of brain or cognitive function

Exclusion Criteria

- Known or suspected concussion or traumatic brain injury
- Less than 65 years of age

2.0 Referral and Scheduling Procedure

- Referrals to the Regional Psychogeriatric Program Outreach are submitted through the Specialized Geriatric Resource Intake/Referral Form.
 - http://www.lhsc.on.ca/Patients_Families_Visitors/MHCP_Adult/Services/geri_sp.pdf
 - Tel: (519) 685-4046 Fax: (519) 685-4020
 - Please include OTN site and system number at the referring site location.
- Dr. McFadden will review referrals to determine appropriateness for tele-neuropsychological assessment by videoconference
- The RPP office will advise the referral source of the appointment and schedule the videoconference in OTN's scheduling platform, N-Compass.
- The referral source will be responsible for contacting the patient with the appointment and scheduling the patient site OTN room.
- All appointments will be initiated by the consultant at the agreed upon appointment time. Dr. McFadden will use the Global Address Book to dial to the patient presenting site, and disconnect when the session has ended.

3.0 Cancellation Procedures:

- Cancellations are to be communicated directly with the RPP office: Joan Walker 519-455-5110 x47335 who will also cancel the scheduled videoconference.
- New appointments are offered directly to the referring site by Dr. McFadden. No further appointments by videoconference will be offered after two missed or cancelled appointments.

4.0 Telemedicine Session

Patient Preparation

- The camera will be turned on ready for the videoconference to start.

- The patient will be positioned sitting in front of the camera with a ‘news-anchor’ waist-up framed view.
- The care provider presenting the patient will review the “*Consent to Participate in a Telemedicine Consultation Checklist*”. Informed Consent is obtained when the patient/family verbally agrees and continues to communicate with Dr. McFadden by videoconference.
- The patient must be alone during assessment time, but, care providers need to be accessible nearby or by buzzer, bell, or phone should the patient require assistance.
- One-way observation rooms are not permitted as a patient-presenting site room.

Consultant Site:

- Camera View: Standard ‘newsreader’ position

Starting Telemedicine Session

- The videoconference session will be initiated by the consultant using the Global Address Book at the agreed upon start-time.
- The health providers at the patient site will introduce the patient to the consultant; communicate a way to access the care provider if assistance is needed then remove themselves from the room.

Ending the Telemedicine Session:

- The Consultant will proceed with the appointment working and disconnect the videoconference when the assessment is completed.
- Further appointments will be coordinated through the RPP office as appropriate
- The care provider with the patient will ensure the care of the patient once the consult has ended.

Key Contacts:

Consulting Telemedicine Room: F2-318

Video System: LON_SJHC_0398_RMH_06

	Tamara Mason Videoconferencing Coordinator 519-455-5110 x47032
Dr. Lorraine McFadden 519-455-5110	Julie Ridgewell Regional Manager, OTN 519-931-4400 x4446 jridgewell@otn.ca